Structured Administration and Supply Arrangement (SASA)

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| **TITLE:** | **Administration of Influenza Vaccines by Enrolled Nurses** |

1. **Authority:**

Issued by the Chief Executive Officer of Health under Part 6 of the Medicines and Poisons Regulations 2016.

1. **Scope:**

This authorises Enrolled Nurses trained in immunisation to administer influenza vaccines in a public health program, including as part of staff influenza vaccination programs conducted under WA Health mandatory policy.

1. **Criteria:**

This SASA authorises the actions specified in the table below.

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| Practitioner: | Enrolled Nurses who have completed approved training in accordance with Appendix 1 |
| Practice setting: | When employed by, or contracted to, provide services to a Health Service Provider of WA Health  When working under the supervision of a Registered Nurse who has completed approved training in accordance with Appendix 1 or SASA 001/4/2022. |
| Approved activity: | Administration |
| Approved medicines: | Influenza vaccines |
| Medical conditions: | Influenza immunisation in a public health program, including as a part of a staff member influenza immunisation program operated by a Health Service Provider of WA Health. |

1. **Conditions:**

The administration of approved medicines under this SASA is subject to the conditions that:

* 1. The Enrolled Nurse must have successfully completed an immunisation training course meeting the requirements of Appendix 1. The training must relate to the vaccines being administered. The training course must be:
     1. approved by the Chief Executive Officer of the Department of Health (CEO of Health) or
     2. accredited by Health Education Services Australia (HESA) or
     3. delivered by a Registered Training Organisation or university;
  2. Sites where immunisation is being conducted must be appropriately equipped to treat patients in the event of an anaphylactic reaction;
  3. Patient selection, vaccine administration and follow up care should be in accordance with the Part 2 of the Australian Immunisation Handbook;
  4. Written or documented verbal consent must be obtained from the person, parent or guardian, before each instance of vaccination;
  5. All vaccines administered must be recorded in the patient’s clinical record, and the Enrolled Nurse must follow Health Service process to ensure records are included in the Australian Immunisation Register (AIR);
  6. All adverse events occurring following immunisation must be notified to the Western Australian Vaccine Safety Surveillance (WAVSS) system;
  7. The medicines are procured by an authorised person or an appropriate Medicines and Poisons Permit holder;
  8. Procurement, storage and administration is in accordance with Part 9 of the Medicines and Poisons Regulations 2016;
  9. Record keeping is in accordance with Part 12 of the Medicines and Poisons Regulations 2016; and
  10. Storage and transport of the vaccines is in accordance with the *National Vaccine Storage Guidelines: Strive for 5*.

1. **References:**
2. Australian Technical Advisory Group on Immunisation (ATAGI). Australian Immunisation Handbook, Australian Government Department of Health, Canberra, 2018. Available at: [The Australian Immunisation Handbook (health.gov.au)](https://immunisationhandbook.health.gov.au/)
3. *National Vaccine Storage Guidelines 2013: Strive For 5* 2nd ed. Canberra: Australian Government, Department of Health and Ageing. Available at: [National Vaccine Storage Guidelines ‘Strive for 5’ | Australian Government Department of Health](https://www.health.gov.au/resources/publications/national-vaccine-storage-guidelines-strive-for-5)
4. *Western Australian Vaccine Safety Surveillance.* Western Australian Department of Health, 2016. Available at: [About Western Australia - SAFEVAC Reporting](https://www.safevac.org.au/Home/Info/WA)
5. Australian Immunisation Register. Available at [Australian Immunisation Register for health professionals - Services Australia](https://www.servicesaustralia.gov.au/australian-immunisation-register-for-health-professionals)
6. *WA Health Policy Frameworks – MP0132/20 Staff member influenza vaccination program policy.* Available at: [Staff Member Influenza Vaccination Program Policy (health.wa.gov.au)](https://ww2.health.wa.gov.au/-/media/Files/Corporate/Policy-Frameworks/Public-Health/Policy/Staff-Member-Influenza-Vaccination-Program-Policy/Staff-Member-Influenza-Vaccination-Program-Policy.pdf#:~:text=The%20purpose%20of%20the%20Staff%20Member%20Influenza%20Vaccination,members%20with%20regard%20to%20the%20annual%20influenza%20vaccination.)
7. **Issued by:**

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| **Name:** | Dr Paul Armstrong |
| **Position:** | A/Chief Health Officer, CEO Delegate |
| **Date:** | 28 April 2022 |

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| Enquiries to: | Medicines and Poisons Regulation Branch | Number: | 020/2-2022 |
|  | mprb@health.wa.gov.au | Date: | 28/4/2022 |

**APPENDIX 1**

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| **Approved Training** |

All Enrolled Nurses administering a vaccine in accordance with this SASA must have successfully completed an immunisation course, which relates to the vaccines being administered, approved by the Chief Executive Officer of the Department of Health or accredited by Health Education Services Australia (HESA) or an equivalent course provided by a Registered Training Organisation (RTO) or a university, and must maintain their competency through yearly updates.

Approved courses must require participants to demonstrate satisfactory knowledge, understanding and minimum competencies in the following areas:

1. Storage, transport and handling of vaccines (cold chain);
2. Obtaining informed consent for vaccination;
3. Indications and contraindications for vaccination;
4. Administration of vaccines as per National Health and Medical Research Council (NHMRC) Immunisation Guidelines;
5. Cardiopulmonary resuscitation (CPR);
6. Diagnosis and management of anaphylaxis; and
7. Documentation of vaccination and critical incidents.