Government of **Western Australia**
Department of **Health**

High Risk Medication Policy

Compliance Audit Tool

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Medication Review Policy Compliance Audit Tool

Compliance source:	*MP High Risk Medication Policy 2020*
Compliance owner:	
Hospital:	

Documents reviewed		Attached (y/n)
1		
2		
3		
4		

Policy Requirements	Evidence summary	Conformance (Y/N)	Non-conformance summary (major/minor and actions required to improve compliance)
A local High Risk Medication List is developed and at a minimum includes the APINCHS acronym	☐ Attached		
Procedure/process for reviewing/updating the current High Risk Medication List	☐ Attached		
Roles and responsibilities of staff/committee involve in reviewing and maintaining High Risk Medication List	☐ Attached		
Local protocol, procedure or guideline is available for each medication on the High Risk Medication List	☐ Attached		
Roles and responsibilities of staff involved in the development of local protocol, procedure or guidelines for each medication on the High Risk Medication List	☐ Attached		

Regularly audit the clinical practice and compliance of this policy	☐ Attached		

Additional Actions Required to Achieve Compliance*		
Action/s	Responsibility	Date Completed

Auditor	Name:		Position:	
Date of assessment completion:				
Endorsed by	Name:		Position:	
Date of endorsement:				

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