

Service Agreement 2024-25 (Abridged)

An agreement between:
Department of Health Chief Executive Officer
and
South Metropolitan Health Service
for the period
1 July 2024 – 30 June 2025

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DEFINED TERMS

In this Agreement:

1. **Act** means the *Health Services Act 2016*.
2. **Activity Based Funding (ABF)** means the funding framework used to fund those public health care health services whose costs are related to the health services activity delivered across Western Australia.
3. **Agreement** means this Service Agreement.
4. **Block Funding** means the budget allocations for:
 - hospital services that are not activity-based funded, and are functions and services based on a fixed amount (i.e. Non-Admitted Mental Health (NAMH), Teaching, Training and Research (TTR) and Small Rural Hospitals (SRH)); and,
 - non-hospital services.
5. **Chief Executive (CE)**, in relation to a Health Service Provider, means the person appointed as Chief Executive of the Health Service Provider under section 108(1) of the Act.
6. **Clinical Commissioning** has the meaning given in section 6 of the Act.
7. **Commission CEO** refers to the Mental Health Commission Chief Executive Officer (also known as the Mental Health Commissioner) and has the meaning given in section 43 of the Act.
8. **Contracted Health Entity** has the meaning given in section 6 of the Act.
9. **CSA** means a Commission Service Agreement between the Commission CEO and an HSP under section 45 of the Act.
10. **Deed and Deed of Amendment (DOA)** means an amendment made under section 50 of the Act that becomes an addendum to the original Agreement and forms the revised basis on which the original Agreement will be conducted.
11. **Department** means the Department of Health as the Department of the Public Service principally assisting the Minister for Health in the administration of the Act.
12. **Department CEO** means the Chief Executive Officer of the Department (also known as the Director General), whose roles include the System Manager role as defined in section 19 of the Act.
13. **EOY** means End-of-year (Financial Year).
14. **EOY Final Allocations** means the Service Agreement End-of-year Final Allocations.
15. **Financial Products** are non-cash costs such as Depreciation, Borrowing Costs, Doubtful Debts and Resources Received Free of Charge (RRFOC), other than Health Support Services (HSS) RRFOC and PathWest Laboratory Medicine WA (PathWest) RRFOC.
16. **Health Service** has the meaning given in section 7 of the Act.
17. **Health Service Provider (HSP)** means a Health Service Provider established by an order made under section 32(1)(b) of the Act.
18. **HSS** means the Health Support Services, a Board governed HSP.
19. **MHC** means the Western Australian Mental Health Commission as a Department of the Public Service principally assisting the Minister for Mental Health in the administration of the *Mental Health Act 2014*.
20. **NHRA** means the *National Health Reform Agreement 2011* and its 2020-25 Addendum.

21. **OBM** means the WA health system's Outcome Based Management Framework as endorsed by the Under Treasurer of the Department of Treasury.
22. **OSR** means Own Source Revenue.
23. **Other Service** means a service provided by the HSP under this Agreement (including capital works, maintenance works and clinical commissioning) not defined as a "health service" in section 7 of the Act.
24. **Parties** means the Department CEO and the HSP as key stakeholders to the Service Agreement, Deed and to the EOY Final Allocations, and "Party" means either of them.
25. **PathWest** means PathWest Laboratory Medicine WA, a Board governed HSP.
26. **Performance Indicators** provide measures of progress towards achieving the Department CEO's objectives or outcomes.
27. **PMP** means the Performance Management Policy.
28. **Policy Framework** means a policy framework issued under section 26 of the Act.
29. **Schedule** means a schedule to the Service Agreement.
30. **Service Agreement (SA)** means the HSP 2024-25 Service Agreement between the Parties and as amended from time-to-time including all schedules and annexures.
31. **State-wide support Health Services** means WA health system-related services provided by HSS and PathWest to or on behalf of the other HSPs as described in the HSS and PathWest Service Agreements as well as service level agreements between HSS and PathWest with each HSP.
32. **System Manager** refers to the Department CEO's role as defined in section 19 of the Act.
33. **Term** means the period of this Agreement as detailed in section 2.1.1.
34. **TTR** means Teaching, Training and Research.
35. **WA** means the State of Western Australia.
36. **WA Health** means the Department of Health and Health Service Providers considered together.
37. **WA health system** has the meaning given in section 19(1) of the Act.

1 PURPOSE AND STRATEGIC CONTEXT

1.1 Objectives of the Agreement

This Service Agreement (Agreement) summarises key aspects of the partnership between the Department of Health (Department) CEO and the South Metropolitan Health Service (SMHS) in delivering WA Health’s goal of safe, high quality, financially sustainable and accountable healthcare.

The principal purpose of this Agreement, pursuant to section 46(3) of the Act, is to detail the Department CEO’s purchasing requirements of the Health Service Provider (HSP) including:

- the health and other services that the Department CEO will purchase from SMHS and the health and other services SMHS will deliver during the Term of this Agreement, including health and other services delivered on behalf of SMHS by Contracted Health Entities, and within the overall expense limit set by the Department CEO in accordance with the State Government’s approved budgets and priorities; and,
- performance and accountability measures.

The Schedules to this Agreement outline the services to be purchased and the associated budget allocations to be provided by the Department CEO.

1.2 Strategic Context

This Agreement is informed by a wider strategic context related to the delivery of safe, high quality, financially sustainable and accountable healthcare for all Western Australians. The delivery of health and other services within the following strategic context is the mutual responsibility of both Parties.

1.2.1 WA Health System Strategic Directions

A plan outlining the future directions for the WA health system is in development. As outlined in the priorities of the *WA Health System Strategic Intent 2015-2020*, system-wide objectives continue to focus on delivering a safe, high quality, sustainable health system for all Western Australians.

Applying the “Quintuple Aim of Healthcare” framework, the system-wide objectives are promoted through improving the value of expenditure on health services and reducing waste, working to improve the health of the population, and improving the safety and quality of, and equity of access to, healthcare. The focus includes improving the patient journey and satisfaction; and recognising that a happier, more engaged workforce delivers higher quality care.

The WA Health Strategic Plan (Plan) will set the direction for Western Australian healthcare for 2024-2034.

The Plan will consolidate system priorities encompassing the Sustainable Health Review (SHR), Independent Review of WA Health System Governance Report (IGR), Emergency Access Strategy, the commitment to the National Partnership Agreement on Closing the Gap and the quintuple aims of health care.

The Plan will promote and support the transition from a hospital system to a sustainable health system, characterised by increased preventive and community-based health services. It will be delivered through system-wide strategies and frameworks as well as HSP strategic plans.

1.2.2 Sustainable Health Review

The Sustainable Health Review (SHR) is an ambitious reform program that focuses the WA health system on prevention, brings care closer to home and delivers equity in health outcomes. The aim is for Western Australians to receive excellent healthcare now and in future generations. Working together will deliver the structural changes and cultural shifts that are needed to create a sustainable healthcare system.

The State Government is committed to the implementation of the SHR. WA Health continues to implement all the Strategies and Recommendations of the SHR which remains the blueprint for building an enduring health system.

SHR implementation has been reset to enable the system to intensify efforts on achieving SHR outcomes and build momentum.

There is a focus on six SHR Recommendations (Focus Recommendations) addressing timely access to outpatient services; models of care for people with complex conditions who are frequent presenters; funding approaches to support models of care and joint commissioning; 10-year digitisation; culture and innovation; and workforce improvements.

Aboriginal cultural governance, Aboriginal health outcomes, mental health outcomes, health equity across diverse and vulnerable population groups, preventative healthcare and partnership approaches will continue to be emphasised and embedded within all Focus Recommendations.

HSP Chief Executives, Department of Health Assistant Directors General, and the Mental Health Commissioner have been appointed as Executive Sponsors for implementation of SHR Recommendations by the Department CEO as the Program Owner.

An updated SHR governance approach tailored to support refocused SHR Program delivery includes the Health Executive Committee, revised executive sponsorship and project support. HSPs are required to support delivery of SHR Recommendations in partnership with key stakeholders, contribute to planning, governance, implementation, and communications, with a streamlined and agile approach to reporting and monitoring against progress and outcomes.

1.2.3 Independent Governance Review of the *Health Services Act 2016*

The Independent Governance Review of the *Health Services Act 2016* (the Act) examined the operational and practical effectiveness of governance structures set out in the Act and their impact on patient experience and outcomes.

The Independent Review of WA Health System Governance Report (IGR), released in March 2023, set out recommendations aimed to improve governance practices and processes across the WA health system. Government accepted in-principle 49 of 55 IGR recommendations.

The Minister for Health identified 17 workforce-related Recommendations (or parts) for immediate implementation. The remaining Recommendations (or parts) have been scoped into four horizons with staggered implementation dates, starting from January 2024.

Executive sponsorship of recommendations has been allocated to HSP Chief Executives, Department of Health Assistant Directors General, and the Mental Health Commissioner, by the Department CEO as the Program Owner.

An IGR governance and monitoring approach aligned to SHR program management has been implemented to support IGR recommendation delivery, and includes the Health Executive Committee, executive sponsorship, and project support. HSPs are required to support delivery of IGR recommendations in partnership with key stakeholders, contributing to planning, governance, implementation, and communications, with a streamlined and agile approach to reporting and monitoring against progress and outcomes aligned to the SHR.

1.2.4 Aboriginal Health

In WA, sustained effort is needed to improve health outcomes and access to care for Aboriginal people. This is supported by the Western Australian Government's commitment to the National Agreement on Closing the Gap (CtG), specifically the CtG WA Implementation Plan 2023-2025. WA Health is the lead agency responsible for two of the CtG targets:

- Target 1: Close the Gap in life expectancy within a generation by 2031.
- Target 2: Increase the proportion of Aboriginal and Torres Strait Islander babies with a healthy birth weight to 91% by 2031.

HSPs are required to support delivery of CtG through participation on relevant CtG Partnership Planning Groups, contributing to planning, governance, implementation, and reporting progress against the health related CtG socioeconomic outcome areas and associated targets.

Through the *WA Aboriginal Health and Wellbeing Framework 2015-2030* (the Framework), the WA health system is committed to a strengths-based approach in which the health and wellbeing of Aboriginal people living in WA is everybody's business. This is enabled by compliance with the suite of mandatory Aboriginal health policies. SMHS is required to comply with the:

- Aboriginal Cultural eLearning Policy, by ensuring that all Staff Members are within the compliance period for completion of the Aboriginal Cultural eLearning – Aboriginal Health and Wellbeing training.
- Aboriginal Workforce Policy, by implementing the required workforce strategies to increase representation of Aboriginal people at all levels of the workforce to achieve the Aboriginal employment target of 3.2% for the health workforce by 2026.

- Aboriginal Health Impact Statement and Declaration Policy, by ensuring completion and submission of an A10 Aboriginal Health ISD eForm for the development of all new policies, all revision of existing policies and all major amendments to existing policies.
- Aboriginal Health and Wellbeing Policy, by preparing a triennial Action Plan which addresses the six strategic directions of the Framework and reporting annually on the implementation of the Action Plan.

Aboriginal health governance has been elevated to the Health Executive Committee (HEC), to support implementation of the Framework, compliance with Aboriginal health mandatory policies and commitments under the CtG WA Implementation Plan.

1.2.5 Safety and Quality

The WA Health Safety and Quality (S&Q) Strategic and Operational Plans 2024-2025 describe a collaborative approach to the delivery of S&Q programs across WA Health entities to achieve safe, high performing and person-centred care. HSPs are required to ensure timely delivery of their commitments as outlined within the Operational Plans and as endorsed by HEC S&Q.

To ensure delivery of the Strategic and Operational Plans occurs from an effective base, compliance with the suite of mandatory S&Q health policies outlined in the Clinical Governance S&Q Policy Framework is required.

1.2.6 Additional Policy Considerations

This Agreement is also informed by the following frameworks, policies, guidelines and plans (noting this is not an exhaustive list):

- WA Disability Health Framework 2015-2025;
- Clinical Services Framework 2014-2024 and its 2020 Addendum;
- Mental Health Policy Framework;
- Information Management Policy Framework;
- Purchasing and Resource Allocation Policy Framework;
- Performance Policy Framework;
- Outcome Based Management Policy Framework;
- Clinical Governance, Safety and Quality Policy Framework;
- Research Policy Framework;
- Clinical Teaching and Training Policy Framework;
- ICT Policy Framework;
- Procurement Policy Framework;
- Infrastructure (Asset Management) Policy Framework;
- Risk Compliance and Audit Policy Framework;
- Strategic Purchasing Directions 2024-2029; and,
- Purchasing Intentions 2024-25.

1.3 Department CEO Strategic Priorities for 2024-25

The Department CEO priorities for 2024-25 are:

- the delivery of the WA Government Election Commitments and other Ministerial priorities, as they pertain to the health and wellbeing of the WA community, including but not limited to, the implementation of the WA Health Ambulance Ramping Strategy and an ongoing focused effort to improve performance in the delivery of elective services and outpatient services;
- equitable access to healthcare for the WA community, in particular in relation to access to services for country patients within metropolitan settings;
- the delivery of the recommendations resulting from the SHR with a particular emphasis on the six SHR Focus Recommendations announced by the Minister for Health;
- the delivery of the recommendations resulting from the IGR with a particular emphasis on the 15 Ministerial Priority Recommendations prescribed by the Minister for Health; and,
- more stable and normalised operations post COVID-19 and following the significant expansion in bed capacity across the system, that includes managing within approved Budget allocations.

1.4 Election Commitments

Approved budget allocations for WA Government Election Commitments have been provided in the 2024-25 State WA Health Budget for relevant programs. Progress on implementation of all election commitments will be required on a regular basis.

Election commitments allocated to SMHS are to be progressed via specific implementation plans approved by the responsible Executive.

2 LEGISLATION AND GOVERNANCE

2.1 Background, Legislation and Scope

2.1.1 Agreement Background

In accordance with section 49 of the Act, the term of this Agreement is for the period 1 July 2024 to 30 June 2025.

This Agreement will be executed in accordance with Part 5 of the Act.

Through the execution of this Agreement, SMHS agrees to meet the service obligations and performance requirements detailed in this Agreement. The Department CEO agrees to provide the activity and budget allocations and other support services outlined in this Agreement.

In respect of its subject matter, this Agreement constitutes the entire agreement and understanding of the Parties and supersedes any previous agreement between the Parties. While this Agreement sets out key matters relevant to the provision of services by SMHS, it does not characterise the entire relationship between the Parties.

Parties may enter into other arrangements such as Memoranda of Understanding (MOUs) with each other, that provide guidance on how the services under this Agreement will be provided. Such other arrangements will comply with legislation and Policy Frameworks, as relevant.

2.1.2 Legislation - The Act

The Act (section 4) supports the WA health system's vision to deliver a safe, high quality, financially sustainable and accountable health system for all Western Australians including:

- to promote and protect the health status of Western Australians;
- to identify and respond to opportunities to reduce inequities in health status in the WA community;
- to provide access to safe, high quality, evidence-based health services;
- to promote a patient-centred continuum of care including patient engagement, in the provision of health services;
- to coordinate the provision of an integrated system of health services and health policies;
- to promote effectiveness, efficiency and innovation in the provision of health services and TTR and other services within the allocated resources; and,
- to engage and support the health workforce in the planning and provision of health services and TTR and other services.

2.1.3 Agreement Scope

The scope of this Agreement is as prescribed in section 46 of the Act, setting out the services to be provided to the State by the HSP under the agreement, including:

- the health services to be provided to the State:
 - the TTR in support of the provision of health services;
 - the capital works or maintenance works to be commissioned and delivered under the agreement for the purposes of section 20A of the Act; and,
 - any clinical commissioning of facilities to be carried out under the agreement for the purposes of section 20A of the Act.
- the funding to be provided to the HSP for the provision of the services, including the way in which the funding is to be provided;
- the performance measures and operational targets for the provision of the services by the HSP;
- how the evaluation and review of results in relation to the performance measures and operational targets is to be carried out;
- the performance data and other data to be provided by the HSP to the Department CEO, including how, and how often, the data is to be provided; and,
- any other matter the Department CEO considers relevant to the provision of the services by the HSP.

Where appropriate, reference will be made in this Agreement to Policy Frameworks issued by the Department CEO pursuant to Part 3, Division 2 of the Act.

2.2 Commission Service Agreements

The Department CEO, in accordance with section 44 of the Act, enters into a Head Agreement with the Commission CEO, establishing the purchasing framework for mental health services (including other drug and alcohol health services) to be purchased by the Mental Health Commission (MHC) from the WA health system. The MHC, as provided for under section 45 of the Act, enters into a Commission Service Agreement (CSA) for the provision of mental health and alcohol and other drug health services by SMHS. The CSA must be consistent and aligned with the Head Agreement pursuant to section 44(3) of the Act.

An overview of the activity and budget allocations between the MHC and SMHS is included in the Schedules to this Agreement. This is to provide SMHS with an understanding of how the budget allocations provided by the MHC contribute to the overall expense limit detailed in this Agreement. The terms of the CSA do not form part of this Agreement. Any amendment to the CSA will be made as a result of negotiation between the MHC and SMHS and in accordance with the Head Agreement.

2.3 Amendments to the Agreement

The Parties may amend this Agreement in accordance with section 50 of the Act when there is a need to change the terms due to matters such as:

- State and Commonwealth Government funding decisions;
- System Manager funding decisions;
- approved transfers of budget between HSPs, or between the Department and HSPs, due to changes in required service delivery; and,
- other significant changes to Commonwealth or State funding, service delivery priorities or other requirements, such as the NHRA.

An amendment made under section 50 of the Act becomes an addendum to the original Agreement and forms the revised basis on which this Agreement will be conducted.

Minor adjustments to the information set out in the original schedules to this Agreement, which do not reflect a change in purchasing intentions, will be provided through separate documents that may be issued by the Department CEO during the term of this Agreement.

Amendments to this Agreement may require a signed acknowledgement by both Parties, unless the amended term is decided by the Department CEO in accordance with section 50(3) of the Act.

3 ROLES AND RESPONSIBILITIES

3.1 Roles and Responsibilities of the Department CEO

The Department CEO as System Manager has responsibility for managing the WA health system to the extent necessary to provide stewardship, strategic leadership and direction and to allocate resources for the provision of public health services in the State (section 19 of the Act).

As System Manager, the Department CEO purchases health services categorised using the OBM framework set out in Schedule A, and other services.

The main roles and responsibilities of the Department CEO under this Agreement are to:

- provide annual allocations and forecasts;
- provide performance management parameters;
- support and collaborate with SMHS to deliver services in accordance with the Act; and,
- oversee compliance, performance and delivery of purchased activity.

Additionally, the Department CEO is responsible for:

- the Department's compliance with the terms of this Agreement and with the legislative requirements of the Act;
- purchasing of services from SMHS that align with the WA Clinical Services Framework (CSF) and its 2020 Addendum, including the Hospital Services matrices and latest underlying demand and capacity modelling;
- maintaining a public record of the CSF;
- monitoring clinical services activity against endorsed role delineations, including acting as necessary if activity is underdelivered or budget parameters are not maintained;
- undertaking of assurance activities consistent with the Department CEO's identified strategic objectives. The Department CEO may audit, inspect or investigate SMHS for assessing compliance with the Act (section 175);
- providing the overarching strategy for the capital works and maintenance works projects;
- providing SMHS with access to all applicable Department policies and standards. The Department CEO must brief SMHS about matters that SMHS should reasonably be made aware of in order to provide health and other services in accordance with the terms of this Agreement;
- communication of any proposed amendments to this Agreement or significant events that may result in an amendment to this Agreement; and,
- publication of an abridged version of this Agreement on the WA Health internet site, in accordance with Schedule E8 of the NHRA. Any subsequent amendments to this Agreement will also be published in accordance with Schedule E8 of the NHRA.

3.2 Roles and Responsibilities of the Health Service Provider

The main role of SMHS under this Agreement is to provide the services detailed in the Schedules. The delivery of the services must be in accordance with the performance measures and targets set by the Department CEO in accordance with section 46(3)(d), (e) and (f) of the Act.

SMHS is responsible for providing health and other services at the following facilities:

- Fiona Stanley Hospital;
- Fremantle Hospital;
- Murray District Hospital;
- Peel Health Campus (applicable from 13 August 2024);
- Rockingham General Hospital;
- State Rehabilitation Centre;
- Contracted Health Entities providing health services on behalf of SMHS (and sub-contracted Health Entities if applicable); and,
- Other community-based / non-hospital sites as appropriate.

SMHS is responsible for managing the Public Private Partnership (PPP) contract with Ramsay Health Care for the operation of the Peel Health Campus until cessation of the arrangement on 12 August 2024, when Peel Health Campus becomes an SMHS managed hospital on 13 August 2024.

SMHS will deliver health and other services in accordance with this Agreement. This includes, but is not limited to:

- delivering services in a safe, timely and efficient manner using the standard of care and foresight expected of an experienced provider, noting SMHS may foster innovation through creation of new initiatives within the available budget allocations, and that creation of new initiatives may require consultation with the Department CEO, particularly if the service cannot be funded within the existing budget allocation;
- undertaking its role and responsibilities within approved financial parameters and notifying the Department CEO when this is not possible without impacting critical service delivery;
- acting in accordance with the highest applicable professional ethics, principles and standards and demonstrating a commitment to implementing these practices through appropriate training and monitoring;
- briefing the Department CEO about all matters that the Department CEO should reasonably be made aware of. This may include an incident involving a person receiving a service, an issue that impacts on the delivery or sustainability of service, or the ability of SMHS to meet its obligations under this Agreement. Applicable Department policies may also deal with certain matters that the Department CEO must be made aware of, or particular information that must be provided to the Department by SMHS;

- monitoring actual activity performance against target purchased levels, acting as necessary to ensure delivery of purchased levels is achieved within parameters specified in this Agreement, including active monitoring of variances from target activity levels and immediate notification by SMHS to the Department CEO as soon as it becomes aware that activity variances are likely to occur;
- management and delivery of capital works, maintenance works and clinical commissioning as required. *The Procurement Act 2020* provides the framework for procurement of works. Where the Department CEO determines a project should be delivered by SMHS, responsibility will be reflected in the Agreement. The Department CEO may choose to retain responsibility for major or high-risk public hospital projects in which case separate delegation processes will be maintained; and,
- ensuring all SMHS entities achieve and maintain mandatory accreditation to national safety and quality standards as required by the Australian Health Service Safety and Quality Accreditation Scheme.

When delivering the health and other services purchased by the Department CEO in this agreement, SMHS is required to comply with (among other things):

- the terms of this Agreement;
- all applicable Department policies and frameworks;
- appropriate coding and classification of activity to conform to the OBM framework, ensuring accurate capture of data and information;
- all standards as gazetted under applicable Acts and standards endorsed by the Department CEO, including but not limited to the Clinical Governance, Safety and Quality Policy Framework which specifies the clinical governance, safety and quality requirements that all HSPs must comply with to deliver effective and consistent clinical care across the WA health system;
- performance targets; and,
- laws including those related to fire protection, industrial relations, employment, health, general safety, procurement and taxation.

Additionally, to assist the Department CEO to fulfil their responsibility to manage the overall WA health system, SMHS will:

- provide data in a timely manner to the Department as required by section 46(3)(f) of the Act and in accordance with the Information Management Policy Framework on the provision of all health and other services (including health and other services provided by a Contracted Health Entity and its sub-contractors if applicable). The provision of patient activity data by SMHS, in accordance with the Patient Activity Data Policy, will support and inform the State Budget process, national reporting, system performance management, health service planning, clinical governance, clinical research, health reform, and the purchase of activity within the WA health system. The Patient Activity Data Policy is a key policy of the Information Management Policy Framework, mandating the business rules, data specifications and data dictionaries for admitted, Emergency Department, mental health, and non-admitted activity;
- negotiate the inclusion of terms in its contracts with Contracted Health Entities for the provision of information to the Department in accordance with the Act and the Information Management Policy Framework. Upon review of existing contracts, SMHS must also ensure that these terms are included in updated contracts;
- aid the Department CEO in the undertaking of any audits, inspections or investigations of SMHS for the purpose of assessing compliance with the Act (section 175) whenever and wherever such powers are utilised by the Department CEO;
- comply with a legal process requiring the disclosure of health information in a health information management system to a person or court as requested or directed by the Department CEO under section 217A of the Act;
- negotiate the inclusion of terms in its contracts with Contracted Health Entities that provide for the Department CEO to undertake onsite health information investigations and inquiries at the Contracted Health Entity. The terms in the contracts with Contracted Health Entities must also specify that the Contracted Health Entity will supply to the Department CEO information on request and provide access to any systems required to support the investigation or inquiry. Upon review of existing contracts, SMHS must also ensure that these terms are included in updated contracts; and,
- co-operate to the fullest extent possible with any directions issued under the *Emergency Management Act 2005* or other requests in response to WA State emergencies.

4 RELATIONSHIP WITH OTHER HEALTH SERVICE PROVIDERS

4.1 Health Service Providers May Enter Arrangements or Agree to Provide Services

Section 36D of the Act provides restricted powers for SMHS to enter arrangements on behalf of other HSPs or the State. Section 36E of the Act provides HSPs with the power to enter into a contract or other arrangement to provide services to other HSPs.

The terms of arrangements made pursuant to Sections 36D and 36E of the Act must be consistent with SMHS's obligations under the Act and under this Agreement, including performance standards provided for in this Agreement.

For the purpose of section 48(1)(b) of the Act, SMHS may agree with any HSP for that HSP to provide services for SMHS according to SMHS's business needs.

4.2 Agreements with a Contracted Health Entity

The Department CEO acknowledges SMHS may contract the provision of health and other services that are required to be performed under this Agreement to a Contracted Health Entity. SMHS must inform the Department CEO prior to engaging a Contracted Health Entity to perform all or part of the health and other services under this Agreement.

SMHS agrees that engaging a Contracted Health Entity to perform health and other services will not transfer responsibility for provision of the health and other services nor relieve it from any of its responsibilities or obligations under the Act or this Agreement, including but not limited to the provision of data.

4.3 Health Support Services

Health Support Services (HSS) provides State-wide support services to HSPs. SMHS must execute a Service Level Agreement (SLA) with HSS for the provision of State-wide support services by HSS to SMHS for the Term of this Agreement by 31 July 2024. The SLA will be developed by HSS with input from SMHS and the Department CEO.

The SLA must set out the services to be provided, roles and responsibilities, authority and accountability, service standards, service reporting, value of service (including price schedules as appropriate), review and change processes, and dispute resolution and escalation processes.

4.4 PathWest

PathWest provides State-wide support services to HSPs. SMHS must execute an SLA with PathWest for the provision of State-wide support services by PathWest to SMHS for the Term of this Agreement by 31 July 2024. The SLA will be developed by PathWest with input from SMHS and the Department CEO.

The SLA must set out the services to be provided, roles and responsibilities, authority and accountability, service standards, service reporting, value of service (including price schedules as appropriate), review and change processes, and dispute resolution and escalation processes.

5 FUNDING AND PURCHASING

The Department CEO will provide activity and budget allocations to SMHS to meet its health and other service delivery obligations under this Agreement in accordance with the Schedules to this Agreement. A summary of the allocations to be provided to SMHS is set out in Schedule B: Summary of Activity and Budget Allocations.

SMHS is to use the activity and budget allocations provided by the Department CEO only for the delivery of services specified under this Agreement. The budget allocations will include direct service costs and the cost of overheads that the Department CEO considers inherent in the delivery of the services.

5.1 Activity

The WA health system ABF operating model provides activity and budget allocations based on the number of patients and the types of treatments at a set price (the Health Service Allocation Price).

5.2 Forward Estimates Contained in this Agreement

For this Agreement, forward estimates for 2025-26 to 2027-28 have been provided. The activity and budget allocation estimates are informed by the approved budget settings for the WA health system.

5.3 WA Health System Outcome Based Management Framework

The WA health system operates under an Outcome Based Management (OBM) Framework pursuant to legislative obligations under section 61 of the *Financial Management Act 2006* and Treasurer's Instruction 904.

The OBM service categories applicable to the WA health system as identified in the WA State Budget Papers are:

1. Public Hospital Admitted Services,
2. Public Hospital Emergency Services,
3. Public Hospital Non-Admitted Services,
4. Mental Health Services,
5. Aged and Continuing Care Services,
6. Public and Community Health Services,
7. Pathology Services,
8. Community Dental Health Services,
9. Small Rural Hospital Services,
10. Health System Management – Policy and Corporate Services, and
11. Health Support Services.

Activity and budget allocations in this Agreement are made within the eleven OBM service categories as applicable and are reflected in Schedules 1-11.

Further detail on the WA health system's OBM Framework can be viewed at:

<https://ww2.health.wa.gov.au/About-us/Policy-frameworks/Outcome-Based-Management>

5.4 Allocation Information Contained in Schedules

Activity and budget allocations provided to SMHS under the terms of this Agreement are provided in the Schedules to this Agreement which establish:

- the activity purchased by the Department CEO;
- the budget allocation provided for delivery of the purchased activity;
- the budget allocation provided for delivery of other health services including non-hospital and block funded activity services;
- the budget allocation for capital works, maintenance works and clinical commissioning to be undertaken and delivered by SMHS; and,
- an overview of the services required to be provided during the Term of this Agreement.

6 PERFORMANCE EXPECTATIONS

The performance reporting, monitoring, evaluation and management of SMHS in relation to the terms of this Agreement is prescribed in the Performance Policy Framework and Performance Management Policy (PMP).

See: <https://ww2.health.wa.gov.au/About-us/Policy-frameworks/Performance>

6.1 Performance Measures and Operational Targets

The performance indicators, targets and thresholds that support the delivery of the Agreement's operational targets are listed in the PMP. The PMP details performance reporting, monitoring and evaluation processes as well as performance management and intervention processes.

6.2 Evaluation and Review of Performance Results

The PMP is based on a responsive regulation intervention model. The model is a collaborative approach that enables accountability through agreed mechanisms when performance issues have been identified. The performance management components of the PMP comprise:

- on-going review of HSP performance;
- identifying a performance concern and determining the appropriate response and agreed timeframe to address the concern;
- deciding when a performance recovery plan is required and the relevant timeframe;
- determining levels of intervention and when the performance intervention needs to be escalated or de-escalated; and,
- regular performance review meetings held between the Department CEO and SMHS, or representatives of either Party. The frequency of the meetings is determined by the Department CEO and may be increased if performance issues occur. Performance reporting arrangements that enable the Department CEO to monitor and evaluate SMHS's performance are specified in the PMP.

6.3 Performance Data

In accordance with section 34(2)(n) of the Act, SMHS is required to provide performance data for the monthly production of the performance reports as required by the Department CEO.

6.4 Link to Annual Reporting

Annual Reporting is required under the *Financial Management Act 2006*. The Key Performance Indicators (KPIs) within an HSP's Annual Report are approved by the Under Treasurer after considering an annual OBM submission from the Department CEO. The KPIs are audited by the Auditor General.

Efficiency and Effectiveness KPI targets are established on a system-wide level and published in the Government Budget Statements. The Department CEO will determine any SMHS specific targets through a rigorous modelling process that aligns with the Agreement, and other relevant data as appropriate.

The Department CEO mandates the Efficiency and Effectiveness KPI targets for Annual Reporting for each HSP via the annual review of the Outcome Based Management Policy in the Outcome Based Management Policy Framework.

7 SUMMARY OF SCHEDULES

An outline of the budget allocations Schedules that form part of this Agreement for SMHS is provided in Table 1 below.

Table 1: Summary of the Schedules which form part of this Agreement

<p>A. OBM Goals and Outcomes</p>
<p>B. Summary of Activity and Budget Allocations – An overarching summary of the activity purchased and budget allocations provided by the Department CEO for each OBM service category and delivered by SMHS pursuant to the terms of this Agreement.</p> <p>These OBM service categories also include apportioned Financial Products, Health Support Services–Resources Received Free of Charge (HSS-RRFOC) and PathWest-Resources Received Free of Charge (PW-RRFOC).</p> <p>Government Corrective Measures (GCM) and Health Allocation Adjustments (HAA) are identified separately.</p> <p>Also included is a Summary of Asset Investment Program budget allocations provided by the Department CEO for capital works, maintenance works and clinical commissioning to be delivered by SMHS pursuant to the terms of this Agreement.</p>
<p>1. Public Hospital Admitted Services – Outlines the volume of activity and related budget allocations for the term of this Agreement for these health services as well as TTR.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p>
<p>2. Public Hospital Emergency Services – Outlines the volume of activity and related budget allocations for the term of this Agreement for these health services as well as TTR.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p>
<p>3. Public Hospital Non-Admitted Services – Outlines the volume of activity and related budget allocations for the term of this Agreement for these health services, as well as TTR.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p>
<p>4. Mental Health Services – Outlines the volume of activity and related budget allocations for admitted mental health services as well as budget allocations for non-admitted mental health services, TTR and specific programs to be provided in accordance with the terms agreed in the Mental Health Head Agreement.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p> <p>Detailed budget allocations and relevant terms will be provided in the Mental Health Commission Service Agreement.</p>

<p>5. Aged and Continuing Care Services – Outlines the budget allocations provided for the provision of aged and continuing care services.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p>
<p>6. Public and Community Health Services – Outlines the budget allocations for the provision of public and community health services.</p> <p>Apportioned Financial Products, HSS-RRFOC and PW-RRFOC are identified separately.</p>
<p>7. Pathology Services – Not applicable to the terms of this Agreement.</p>
<p>8. Community Dental Health Services – Not applicable to the terms of this Agreement.</p>
<p>9. Small Rural Hospital Services – Not applicable to the terms of this Agreement.</p>
<p>10. Health System Management – Policy and Corporate Services – Not applicable to the terms of this Agreement.</p>
<p>11. Health Support Services – Not applicable to the terms of this Agreement.</p>
<p>C. Government Corrective Measures – Outlines the required savings and corrective measures which are set by Government and the Department of Treasury.</p>
<p>D. Health Allocation Adjustments – Outlines the budget allocations for specific initiatives as well as any required savings and corrective measures to be achieved as set by the Department CEO.</p>
<p>E. Asset Investment Program – Outlines the capital works, maintenance works and clinical commissioning to be undertaken and delivered by SMHS.</p>
<p>F. Election Commitments – Outlines the work to be undertaken by SMHS to meet election commitments related to health service delivery.</p>

8 EXECUTION

Executed as a Service Agreement in the State of Western Australia.

Parties to this Agreement:

Dr Shirley Bowen
Director General
Department of Health

Date: 25 June 2024 Signed: 


The Common Seal of the
South Metropolitan Health Service
was hereunto affixed in the presence of:



Adj. Assoc. Prof. Robyn Collins
Board Chair
South Metropolitan Health Service

Date: 24-06-2024 Signed: 

Mr Paul Forden
Chief Executive
South Metropolitan Health Service

Date: 24-6-2024 Signed: 

SCHEDULES

A. OBM Goals and Outcomes

Government Goal	WA Health System Agency Goal	Desired Outcome	Health Services
Strong Communities: Safe communities and supported families.	Delivery of safe, quality, financially sustainable and accountable healthcare for all Western Australians.	Outcome 1: Public hospital-based health services that enable effective treatment and restorative health care for Western Australians.	1. Public Hospital Admitted Services
			2. Public Hospital Emergency Services
			3. Public Hospital Non-Admitted Services
			4. Mental Health Services
		Outcome 2: Prevention, health promotion and aged and continuing care services that help Western Australians to live healthy and safe lives.	5. Aged and Continuing Care Services
			6. Public and Community Health Services
			7. Pathology Services
			8. Community Dental Health Services
			9. Small Rural Hospital Services
Sustainable Finances: Responsible financial management and better service delivery.	Outcome 3: Strategic leadership, planning and support services that enable a safe, high quality and sustainable WA health system.	10. Health System Management - Policy and Corporate Services	
		11. Health Support Services	

B. Summary of Activity and Budget Allocations

OBM Service	2023-24		2024-25		2025-26		2026-27		2027-28	
	Service Agreement		Service Agreement		Forward Estimate		Forward Estimate		Forward Estimate	
	WAUs	\$'000	WAUs	\$'000	WAUs	\$'000	WAUs	\$'000	WAUs	\$'000
01 Public Hospital Admitted Services	192,165	1,326,804	203,269	1,470,695	201,432	1,442,487	206,109	1,503,007	210,777	1,561,014
02 Public Hospital Emergency Services	33,994	217,842	33,994	244,555	33,775	240,474	34,555	250,539	35,334	260,163
03 Public Hospital Non-Admitted Services	43,993	297,543	54,654	394,639	54,233	387,533	55,485	403,749	56,735	419,275
04 Mental Health Services	15,286	210,531	15,712	214,784	15,712	214,624	15,712	214,518	15,712	213,672
05 Aged and Continuing Care Services	—	15,913	—	15,026	—	12,557	—	13,094	—	13,601
06 Public and Community Health Services	—	33,857	—	39,167	—	39,935	—	36,847	—	24,234
07 Pathology Services	—	—	—	—	—	—	—	—	—	—
08 Community Dental Health Services	—	—	—	—	—	—	—	—	—	—
09 Small Rural Hospital Services	—	—	—	—	—	—	—	—	—	—
10 Health System Management - Policy and Corporate Services	—	—	—	—	—	—	—	—	—	—
11 Health Support Services	—	—	—	—	—	—	—	—	—	—
Government Corrective Measures (GCM)	—	(234)	—	(331)	—	(389)	—	(419)	—	(484)
Health Allocation Adjustments (HAA)	—	217,971	—	237,248	—	178,363	—	179,190	—	179,544
Total—Operating Activity and Funding	285,438	2,320,227	307,628	2,615,783	305,152	2,515,585	311,861	2,600,525	318,559	2,671,019
Less Income	—	(196,471)	—	(248,601)	—	(250,938)	—	(256,960)	—	(263,127)
Net—Operating Activity and Funding	285,438	2,123,756	307,628	2,367,182	305,152	2,264,647	311,861	2,343,565	318,559	2,407,891
Asset Investment Program	—	54,630	—	70,735	—	89,469	—	98,484	—	806

Notes:

OBM Services 01 to 03—2023-24 WAUs are presented in the 2024-25 Framework.

OBM Service 04—2023-24 WAUs are presented in the 2023-24 Framework and 2024-25 WAUs in the 2024-25 Framework.

Less income is an estimated value of revenue from sources other than State Appropriations.

SMHS—Commonwealth and State contributions to the National Health Funding Pool

	National Efficient Price (as per IHACPA)	Total Expected NWAUs	Total Contribution	Commonwealth		State
				Contribution	Funding Rate	Contribution
ABF Service group	(NEP \$)	(#)	(NEP \$)	(NEP \$)	(%)	(NEP \$)
Acute Admitted	6,465	169,173	1,093,702,128	423,740,427	38.7	669,961,701
Admitted Mental Health	6,465	14,001	90,514,102	35,068,492	38.7	55,445,610
Sub-Acute	6,465	16,096	104,063,562	40,318,051	38.7	63,745,511
Emergency Department	6,465	31,528	203,825,928	78,969,661	38.7	124,856,268
Non Admitted	6,465	46,827	302,739,697	117,292,493	38.7	185,447,205
Total ABF	6,465	277,625	1,794,845,417	695,389,123	38.7	1,099,456,294
Non-ABF Service group			(\$)	(\$)	(%)	(\$)
Other Mental Health			91,109,427	30,661,980	33.7	60,447,447
Non Admitted Home Ventilation			3,183,333	1,432,500	45.0	1,750,833
Rural CSO sites			—	—	—	—
Teaching, Training and Research			94,996,341	37,766,027	39.8	57,230,314
Highly Specialised Therapies			8,800,000	4,400,000	50.0	4,400,000
Total Block Funding			198,089,101	74,260,507	37.5	123,828,595

Notes:

- a. This schedule relates to Commonwealth "in-scope" activity only. It is based on the NEP value and is a subset of the Summary of Activity and Funding Schedule of the Service Agreement.